

Some new councillors disclosure details are not complete or entries not present on the web site.  
Social Media policy document was adopted at the meeting held on 15<sup>th</sup> May 2023.

### **Emergency Plan**

Some details need up-dating, especially emergency contact(s) and their Tel numbers. This will need careful monitoring as land-line numbers are phased out. The Fire Hydrant locations map needs to be replaced with a more clear copy, as the minor roads are not visible.

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### **Conclusion**

While conducting this Internal Audit it was apparent that the clerk is carrying out his responsibilities in a manner consistent with the standard required by the Local Government Finance Regulations.



Mick Shaw  
Internal Auditor to Mottram St Andrew Parish Council  
Date: 29<sup>th</sup> April 2024