

MOTTRAM ST. ANDREW PARISH COUNCIL

ANNUAL GENERAL MEETING

MONDAY 18th MAY 2026

MEHODIST CHAPEL 6-30PM

COUNCILLORS ARE SUMMONED TO ATTEND AT THE ABOVE TIME AND PLACE TO CONDUCT THE BUSINESS SET OUT BELOW.

AGENDA

1. To elect the Chairman: Andrew Levis has indicated a desire to serve for another year
2. To elect the Vice Chairman: Simon Lane has indicated a desire to serve for another year
3. To approve appointment of clerk: To approve appointment of Paula Mott as clerk
4. Co-option of New Councillor: 2 Casual vacancies remaining declared at the last meeting, the appropriate procedure having been followed, Joseph Houston offered himself to be co-opted on to the Council. Signature of appropriate declarations of acceptance of office
5. Apologies for absence
6. To receive any declarations of interest from Councillors
Members are invited to declare personal and prejudicial interests in items on the agenda, which should include the nature of the interest and whether it is personal or prejudicial. To include applications for dispensation.
7. To approve the Minutes of the Meetings held on 16th March 2026 and 13th May 2026
8. Matters arising
9. To approve and adopt the Standing Orders: To review and adopt the procedures for the coming year governing Council practice
10. To approve and adopt the financial regulations: To review and adopt the Council financial procedures for the coming year.
11. Audit YE 2026. To receive a report from the Clerk, including internal audit report, to approve the 2025/26 Annual Governance Statement and the Accounting Statements. Review and approve Analysis of Variances, Bank Reconciliation and Transparency Code Notice. To ensure the Notice period for the exercise of Public Rights is complied with and all necessary documents are correctly published on the Web Site. To consider Certification of the Parish Council as exempt from Limited Assurance review (External Audit), to resolve to approve a Certificate of Exemption for 2025/26 and to ensure filing and advertisement on the Web Site.
12. Appoint Internal Auditor YE 2027: Appoint internal auditor
13. To review the Planning Committee Structure: To review and retain if considered appropriate Councils practice to reserve Planning matters to full Council and amend procedures if required
14. To approve and adopt the Complaints procedure: To appoint Simon Lane as Chairman, and two members of the council to serve on the Complaints Committee for YE 2027
15. To review and adopt the Councils Code of Conduct: To review and retain the Code of Conduct
16. To review and renew the Council's insurance policy: To receive a report from the Clerk and to authorise renewal of the policy consistent with the 3-year agreement with Hiscox.
 1. To review and adopt Council Freedom of information policy: To review and retain the policy
 2. To review and adopt the Data Protection Policy /Privacy statement/website accessibility statement: To review and retain the Data Protection Policy, Privacy Statement and website accessibility statement
 3. To review and adopt the Social Media Policy: To review and retain the social media policy
 4. To review and adopt the Emergency Plan: To review and retain the Emergency Plan
5. Annual Parish Meeting: To consider whether to hold a meeting in 2027.
6. To fix the dates, times and locations of ordinary meetings of the Council for the next year.
7. Public Participation: Item for questions and comment on agenda issues (5 minutes allocated)
8. Finance: To receive a report from the clerk setting out the current position, including submission of the V.A.T. reclaim. Considering and debating the proposed budget 2026/27 and submit suggestions for alteration. Renewal of ChALC and SLCC membership. To consider the annual salary review for the clerk.
9. Community Infrastructure Levy: To receive a report from the Clerk and review options for use of the funds.
10. Adlington New Town Proposal: Chairman to update
11. Peak Cluster Consultation: Chairman to update
12. Planning: Clerk to update on 26/1200/Ful Mottram Hall Hotel Padel Court Canopies, Planning Appeal for 25/4791/PIP Land off Priest Lane
13. Highways: Clerk to update on replacement entry sign to Newton
14. Allotments: Clerk to provide update on current management issues
15. Community Pride Award: To receive a report from Cllr Lane
16. United Charities: Chairman to update
17. Village Hall: To receive an update from Cllr Martin on progress and developments.
18. Village Maintenance: Clerk to report on progress and to agree tasks for new year to implement improvements.
19. Police Report: To note reports previously circulated.
20. Other Business: Opportunity for Councillors to raise matters for inclusion on the next agenda.

Paula Mott
Assistant Clerk